



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

433, Industrial Valves Plant, Goindwal,
Dist. Tarn Taran, Punjab

Advertisement for engagement of ITI Apprenticeship Trainee for One Year

BHEL, IVP, Goindwal invites application for filling up 41 numbers of Apprenticeship trainees in various trades which is Commencing from January 2017. Eligible Indian national candidates may apply online by visiting the website www.apprenticeship.gov.in

Trades: Fitter-18, Electrician-05, Welder-08, Turner-06, Machinist-01, Plumber-01, Carpenter- 01 & COPA -01.

Last date for applying is **31.12.2016**. No other mode of application is acceptable.

AGM (HR, CIVIL & MM), Ph-01859224621, 622, 623. All further updates will be published on [**www.bhelivp.in**](http://www.bhelivp.in)

BHARAT HEAVY ELECTRICALS LIMITED
INDUSTRIAL VALVES PLANT/GOINDWAL
(HR DEPARTMENT)

Guide lines / Work Instructions for Selection & Training of Apprentices in IVP

Scope:

This work selection (WI) details the method of Selection and Training of Apprentices in BHEL, IVP, Goindwal

Description of Selction and Training Process

- 1 On the basis of approval from BOAT & RDAT Apprentices are recruited.
- 2 The last date for submission of application will be fixed. Possession of AITT Certificates for all semesters issued by the concerned State Board of Technical Education & Industrial Training will be compulsory. Provisional certificates issued by ITI/ITCs will not be accepted.
3. Completed applications alongwith all the concerned documents will be processed for Shortlisting and selection of merit Incomplete applications will be outrightly rejected.
4. Merit list will be generated on the basis of markds secured in ITI by the candidate.
5. Reservation will be applicable as per Govt. Directives/Guidelines for SC/ST/OBC/PH.
6. Age relaxation will be given as per Govt. Directives/Guidelines subject to submission of valid caste certificate issued from the concerned authorities.
7. The names of shortlisted candidates will be published on the notice board of BHEL, IVP and the candidates will be called for verification of their original certificates on the date mentioned or notified
8. The final list of the selected candidates will be published on the notice board and the joining formalities will be completed on the date mentioned or notified.
9. All the Candidates who will join for Apprenticeship training has to sign a Model Contract provided by RDAT Faridabad and willl be posted in different Departments for "On the Job Training. Candidates has to acquire a minimum qualifying attendance as prescribed by RDAT Faridabad for appearing in Apprenticeship Examination.
10. After successful completion of One Year Training, Candidate has to appear for Apprenticeship Examination for issuance of "National Apprenticeship Certificate".
11. Course Completion Report will be despatched to BOAT for issuing "Certificate of Proficiency".
12. Received Certificates will be despatched to Individual Candidates.